



## South Fayette Township Youth Football Association

### Monday, September 7, 2020

### Association Meeting Minutes

Mike Ludwig (President), Shawn Lamonde (Vice President), Candace Ankrum (Treasurer), Barbara Earley (Secretary), Eric Makar (League Representative), Gregg Earley (Football Director), Jennifer Bostian (Fundraising Coordinator), Bruce Bostian (Registration and Rosters), Tim Mantick (Webmaster), April McShane (Concessions)

#### President:

- **Board Member Registration Discount Rule; Vote:** The board has proposed a change to bylaws regarding Board Member Registration Discount. We propose 50% discount to registration fee first year, 100% discount to registration fee year 2 and beyond. If 2 parents are board members, then their 50% first year discount can be combined to equal 100% discount for their concurrent first year. We will vote on this next month.
- **Outstanding Registration Fees:** Head Coaches will contact families.
- **Refunds:** Treasurer will contact families on refunds.
- **¾ Split to 2 teams is Official:** Head coaches decided to split, no Board vote needed.
- **COVID Rules:** 1 Spectator per player, volunteers do not count as a spectator. Caution tape will be set up and bottom of stairs, parallel to football field. No spectators will be allowed past this line and onto the field.
- **Concessions Yes / No:** Board votes YES, keep offerings light and priced at the dollar amount, ask for customers to provide exact amounts. All pre-packaged food.

#### Vice President:

- **Field Set-up Before Games:** Football Director will assist when possible. Equipment to be stored in Snack Shack for ease of access and clean up.
- **Lights:** 8 lights have been ordered for September / October. Can be extended.
- **Reconsider Coaches Shirts:** Due to unanticipated costs and a shortfall of ability to hold typical fundraising events, we will ask each coach to contribute \$10 towards a Nike T-shirt with the South Fayette logo.
- **Water at Games:** Athletes running to the sidelines for their own water bottle during time outs is not realistic. Idea of purchasing small 1 serving water bottles for fast access and throw away is being considered.

#### Treasurer:

- **Financials:** Current financial state and forecast shared, Tax exempt status to be renewed, but there is a 26-week backlog.
- **Fees for Board Members:** Notes above
- **5-Year Jackets:** Email to go out to association with 5-year names to ensure no player was omitted. \$150 from parents, \$78 from SFTYFA, email with details to go out to these parents.
- **How to Handle unpaid accounts:** Notes above.

- **Equipment Inventory:** Will we have a working inventory of our equipment? Yes, we will. Although, given the equipment we have, how that matches up with the current need in specific sizes results in whether an additional order is necessary.

#### **Secretary:**

- **Volunteer Requirements (Making Coaching, team mom, etc. count?):** There will be 9 volunteer slots per game (1 Clock, 3 sticks, 2 snack shack, 2 50/50, 1 announcer). This results in 3 volunteer time slots per family. The only family that is exempt from this requirement is the TEAM MOM, and Videographer. Volunteering is managed by concessions board member.
- **Updated Schedule w Important Dates to email out?:** To be emailed, but still many dates TBD.
- **Picture Day forms and Schedule:** Tuesday September 8<sup>th</sup>, forms and schedule to be communicated / passed out.
- **End of Year Parties / Player Gifts / Coach Gifts/Shirts:** End of year parties are TBD, we will table and consider that in upcoming months. Players will receive gifts. Coaches discussed above.
- **Canned Goods / Ostroski Fund with no Youth Night will we still do this?:** No. With the cancellation of Youth Night, we will not collect for either.
- **Snack Nights Canceled for entire season:** YES

#### **League Representative:**

- **League update:** SHYFL Update shared
- **Current Community Splits:** Community splits shared at each level
- **EMT Update:** Scheduled for all home games. EMT will take the temperature of all players on game day. Temperature cut off has been determined by SHYFL and is league-wide, 100.4 degrees. To be clear, 100.3 AND lower can play, 100.4 AND over cannot play.
- **Liability Insurance Increase:** Discussed getting a price on upping our liability insurance from 1 million to 3 million.

#### **Football Director:**

- **Jerseys without name / Screen Printing:** Parents will be given the name of a business where they can have a name screen printed on their jersey for \$8 per item. Parents are welcome to take their jerseys elsewhere also.
- **Move Pylon, Sticks, and Yard markers to Snack Shed for easy access and clean up:** We are looking into getting duplicated made to the 1 key we have for the green shed.

#### **Fundraising Coordinator:**

- **Update on: Spirit, sign sales, Blaze sale, Donations:** \$3657 to date

- **Lottery tickets:** Will be passed out soon. Many other fundraising ideas discussed and considered.
- **Cornhole:** Cancelled due to uncertainty of gathering size allowance.

#### **Registration and Rosters:**

- **Final Numbers:** Tackle has approximately 111, Flag has approximately 41
- **Mandatory Helmet Visors?:** Not mandatory, added layer of protection emailed to families for them to chose.
- **Visiting Teams' attendance and cheerleaders:** Our COVID plan will be emailed to our association as well as communicated to visiting teams to direct where their players, fans, and cheerleaders go.

#### **Concessions:**

- **Plan for Game Days:** Keeping it simple at first. Pre-packaged items at a solid dollar price point to eliminate coins. Spectators asked to offer exact amount if possible, to limit times change must be given. Chips, candy, drinks offered. If all goes well we will consider offering warm, pre-packaged food from neighboring fast food restaurants.

#### **Other Items:**

- **Addition of Flag Board Member:** This would be great. If interested, contact the board at sfyouthfootball@gmail.com.
- **Game Day COVID Plan:** Our plan will include, but is not limited to temperature checks for players by EMTs, once a cut off temperature is determined a player must leave immediately if they are at or beyond the designated temperature, 1 spectator per player, social distance self amongst crowd, wear a mask unless you have a medical reason why not to, hand sanitizer station to be used at concession shed when needed. Complete bulleted plan will be shared via email with our Association as soon as it is completed. We also must be cognizant of the plans other communities have in place if different that our own.